

Vestry Minutes
St. Mary's Episcopal Church
Dade City, FL
June 3, 2018

Attendance: Father Brown, Alan Teschner, Sr. Warden, Davis Henly, Jr. Warden, Gloria Heald, Paul Proctor, Lonnie Hicks, Dennis Alfonso, Nancy Meech, Sheila Highsmith, Lee Brenn, Jim Stokoe, Treasurer.

Father Brown opened the meeting with a prayer.

Approval of April 22, 2018 Vestry Minutes: A motion was made by Dennis Alfonso to accept the April 22, 2018 Vestry Minutes and seconded by Davis Henley. The motion carried.

Treasurer's Report:

Jim Stokoe provided copies of his report (attached) as of May 31, 2018. His analysis for the month shows revenue year to date of \$130,817.57 exceeded the total expenses year to date of \$146,446.24 by \$15,628.67.

Non-pledge is behind budget by \$3,280.66, pledges are ahead by \$7,883.93, and open plate is ahead by \$624.00 showing we are ahead by \$5,227.25.

Father Brown asked what the expenses were that came through at the end of May. Jim advised the Sexton salary was over \$272.00, the Lay employee pension was \$141.00, health insurance was \$650.00, copier was \$185.00, and office supplies came to \$471.00. Al Teschner asked if the shortage was a budgeting problem. Father Brown stated the capital additions, such as the capital reserve is what caused the shortage of \$17,700.00. He stated we need to do a transfer on the income side to zero out the shortage. He will get with Sandra Sartain & together they will take care of this. We actually have a surplus.

Father Brown continued to explain the general fund has right under \$104,000.00, the Endowment Fund has \$93,000.00 and there is \$109,000.00 in the reserve. Al Teschner asked if the Endowment investment monies have been transferred to the Diocese. Father Brown answered no, because the investment committee has to meet to accept what we did before we can move the \$100,000.00. The investment committee is meeting this week.

Dennis Alfonso questioned if it would be an accounting issue if a capital expense ran through the general account without the proper offset. Father Brown said yes.

Al Teschner made a motion to accept the Treasurer's Report and was seconded by Nancy Meech. The motion carried.

NEW BUSINESS:

Welcome Back Dinner:

Al Teschner stated we will do the welcome back dinner again which went over very well last year. The vestry had decided to do it again and possibly make it an annual event. The date is set for October 28, 2019. Al asked for volunteers for set up, decorations, and setting the tables. Nancy Meech, Sheila Highsmith, and Gloria Heald agreed to work together on this. Al Teschner stated he will be away until the week prior to the welcome back dinner. He will make the order for the food before he leaves and check on it when he returns. Father Brown stated the idea of not doing the welcome back but to do something about pledging and merge the two together making it a celebration. Sheila Highsmith questioned about publicizing the pledging at the dinner. Father Brown stated there will be pledge cards but it will not be advertised.

Sheila Highsmith asked about having a banner made “Welcome Fall Welcome Back All.” Father Brown stated we could get little yard signs made. Al Teschner requested Sheila come up with a proposal for the vestry to look at and vote on in August.

Junior Warden’s Report:

Davis stated he signed the papers for the permit for the roofing last week so the work should be started next week or the week after. He has been in contact with Bob White’s Painting to do the painting. Bob has looked at everything and will give an estimate breaking it down for cleaning & pressure washing the whole facility. Bob stated after walking around and looking, he does not feel the old section needs to be painted again just needs a good cleaning. It was painted last in 2002-2003. After cleaning, he will make the determination whether or not it will need to be painted.

Davis has been in contact with Bobby Larkin about the wood and he is to be getting Davis the estimates for the wood and painting. One more estimate is needed. Nancy Meech stated her husband Chick Meech may know someone. Dennis Alfonso will also get another name for an estimate.

Al Teschner advised that once the estimates are received we will do a recommendation from Davis and vote.

Davis mentioned the TV in the fellowship hall is no longer working. He suggested we need to look into getting another one. Nancy Meech stated she may have a 40 inch TV she may be able to donate. She will check into it. Davis also mentioned the dehumidifier in the Barnhardt Wing of the lower education section nursery/children’s chapel is no longer working. He and Vince Reiger have been looking around for a good industrial type unit that will work down there. Paul Proctor ask what the cost would be. Davis stated the cost would be approximately \$500.00.

Father Brown asked what the issue with the choir room air conditioner is because it was brought to his attention this morning it was not working. Davis advised there is no problem with the unit,

there was confusion when trying to adjust the temperature. He has put a sign up asking not to touch anything but the on/off switch.

2019 Incoming Vestry:

Al Teschner requested recommendations via email for people to serve in the 2019 class.

Al Teschner made a motion to adjourn the meeting and Lee Brenn seconded the motion.

Father Brown closed the meeting with a prayer.